



**Job Title:** Fabrication Welder  
**Department:** Maintenance  
**Reports To:** Facility Maintenance Manager  
**FLSA Status:** Non-exempt; Full time  
**Last Revised:** April 2021

White Oak conserves and sustains some of the earth's rarest species through sustainable conservation breeding, education, and responsible land stewardship. The conservation programs span 700 acres along the Saint Marys River in northeast Florida, surrounded by 17,000 acres of mixed forest and wetlands that make up the beautiful White Oak property. White Oak serves as a premier hub offering adults and students the opportunity to experience wildlife conservation first-hand through professional training programs and immersive conservation experiences.

**White Oak Mission:**

Save endangered wildlife and habitats through sustainable conservation breeding, education, and responsible land stewardship.

**Position Purpose:** To fabricate, maintain and repair equipment and facilities at White Oak.

**Essential Responsibilities:**

- Design and fabricate items or parts for meeting special or unusual needs, using engineered specifications, measuring devices, drawings, etc.
- Cut and join metal parts for fabricating or repairing vehicles, equipment, furniture, tools, and various other articles, applying tools like mig-welder, plasma cutter, arc welder, chop saw, oxyacetylene torch, etc.
- Interpret blueprints, drawings, and measurements to plan and implement welding projects.
- Inspect welded surfaces, structures, and components to assess strength/integrity and identify weaknesses.
- Follow and enforce strict safety policies such as wearing heat-resistant gloves, protective masks, and safety shoes.
- Safely and accurately operate construction equipment, hand, and power tools along with shop machinery to complete assigned projects.
- Weld components in flat, vertical, and overhead positions.
- Maintain and repair all welding equipment and associated machinery.
- Maintain routine inventory of supplies that are used for operating the welding unit via inspection of stocks and ordering stock as and when required.
- Functions within the Support Services department and performs other functions and all duties as deemed necessary for the success of the department.
- Other duties may be assigned; some duties may be shared with other personnel.

**Qualifications:**

- High school diploma.
- Minimum of 3 years welding experience.
- Excellent knowledge and experience using welding machinery, electrical equipment, and associated tools to perform work.
- Ability to read and interpret blueprints and designs.

**Other:**

- Excellent verbal, written, interpersonal communication skills, and attention to detail.
- Flexibility in work hours and schedule with the ability to work weekends, holidays, and evenings.
- Dependable, trustworthy, and neatly groomed.
- Highly motivated with the ability to effectively work both independently and as part of a team.
- Excellent verbal, written, and interpersonal communication skills.

**Special Working Conditions:**

- Working conditions include working in extreme temperatures, noise, hazardous materials, able to work using ladders and man lifts, and lift to 50 lbs.
- This is an hourly position which may require occasional weekend and/or after hour service work.

**Why White Oak?**

- Opportunity to work in a beautiful, one-of-a-kind place with access to White Oak amenities.
- Competitive salary.
- Three health plan options to meet you and your family's needs.
- Affordable Dental and Vision coverage.
- 100% company-paid Life, Short-term, and Long-term Disability.
- 401(k) retirement plan with a company matching contribution.

**To Apply:**

Please submit as an email attachment in **ONE** document: cover letter, resume/CV, and three professional reference's contact information to [careers@white-oak.org](mailto:careers@white-oak.org) or apply through Indeed.com with the subject line 'Fabrication Welder' and the file name: YOURLASTNAME\_Fabrication-Welder\_2021. Only electronic submissions as a .doc, .docx, or .pdf formats will be considered. Applicants will be considered until the appropriate candidate has been identified.